



KatiLady Katering
5000-4A Enighed #100
St. John USVI 00830
340.693.8500
www.katilady.com

Kati Steinborn President
Katie Shea Event Planner
Edika Franco Executive Chef

Bride's Name _____ Groom's Name _____

Bridal Questionnaire

Wedding Date _____ Reception Location _____

Contact # _____ Email Address _____

* please print this form, fill it out and mail it back to us with your deposit

Our mission is to provide the best possible service with the finest quality items available. To help us better serve you please fill out and return this form. These questions are designed to help us not only meet, but surpass your expectations. It also allows us to personalize your wedding, customizing our services to your specific taste and event "feel." This information is paramount in stamping *your* initials on *your* day!

Atmosphere Questions

Would you describe your ideal wedding as "Traditional," "Islandy," "Contemporary," or "Low Key?"

What are three words that you would use to describe your ideal wedding?

<i>Calm</i>	<i>Funky</i>	<i>Modest</i>	<i>Loud</i>	<i>Simple</i>	<i>Elegant</i>	<i>Traditional</i>	<i>Unusual</i>	<i>Innovative</i>
<i>Romantic</i>	<i>Stylish</i>	<i>Soft</i>	<i>Creative</i>	<i>Wild</i>	<i>Abundant</i>	<i>Conservative</i>	<i>Trendy</i>	<i>Beachy</i>

If you could only choose one thing to splurge on, what would it be?

What is the least important aspect to you?

How many guests will be renting their own car?

What is the one thing that stands out in your mind from the last wedding you went to?

What do you want your guests to remember most?

What are three words you would use to describe your fiancée?

What are three words your fiancée would use to describe you?

Bridal Party Questions

How many bridesmaids? _____ What is the Maid of Honor's name? _____

How many Groom's Men? _____ What is the Best Man's name? _____

What are the Bride's parent's names? _____

What are the Groom's parent's names? _____

Will the Father of the Bride be in the traditional role (Bride/FOB dance, Toast, Walk down the aisle)? _____

If you are having a Villa event, who is staying at that Villa? _____



Guest Focused Questions

How many guests are over 65? _____
How many guests are between 21-65? _____
How many guests are relatives? _____
How many guests are 10 and under? _____

Are there any disabled guests or any guest requiring seating at all venues? _____
Would you describe your guests as "party people," "family oriented," or "casual beach" types? _____

(Party People tend to want to go out after the wedding to local bars. Family oriented guests are more interested in day time than night time events. Casual Beach guests prefer a laid back atmosphere and consider themselves "low maintenance.") This helps us meet the majority's needs.

Event Questions

Will there be toasts? _____ Who will give them? _____
How many? _____
How much time will they take? _____
Will there be Gift Bags or Favors? _____
Would you like us to create them or order favors for you? _____
(You may request a Gift sheet outlining available favors.) _____
Would you like us to set them up if we are not creating/ordering them? _____
Will you have a gift table or do you want them at each seat? _____

Will you want a separate table for sign in book, displayed photos or gift recieval? _____

Will you have a seating chart with place cards, would you like us to provide them and do you want us to set them up? _____

**If you are having a plated diner with choice of entrée we will need place cards for service.*

Would you like to have a sweetheart's table for the Bride & Groom? _____
Would you like us to provide centerpieces (see our Centerpiece Photo sheet)? _____
If no, who is doing the centerpieces and will you want us to set them up? _____
Would you like to have wine served at the table during diner? _____
Most photographers suggest reserving them for 4-8 hours the day of the event, would you like the photographer to stay until the very end or would you prefer to have them leave after the cake cutting (upon beginning of reception) and champagne toast (during cocktail hour at the reception)? _____

We suggest having the Champagne & Cake Cutting during the Cocktail Hour before the reception to reduce Photographer's fee and to help maintain the integrity of the Cake in Island Humidity. Do you have any strong feelings about the time of your Cake cutting and Toasts? _____

Will there be heavy pipe/cigar/cigarette smoking at the reception? _____
Would you like us to leave disposable cups upon closing of the event for leftover bar items? _____



Ceremony Questions

Where do you want the ceremony, beach, pavilion, or villa?

If on beach would you like people to be sitting?

If so, do you want chairs for all the guests or only a few, how many?

Would you like to have beverages at the ceremony?

Are you taking pictures at the ceremony site and will guests be leaving before you?

Catering Questions

Do you prefer appetizers to be finger food or require small plates?

Do you prefer tapas/appetizers to entrees?

Do you want a cocktail party with all passed foods?

Do you want a full buffet?

Will there be many vegetarians in attendance?

Do you want a plated dinner with wait staff serving guests at their tables?

Do you want a stationed buffet where servers and Chef's serve guests from the each setup?

Do you want a cocktail party with some passed foods, some buffet foods and some station foods?

What is your favorite food?

What is your fiancée's favorite food?

What is your favorite drink?

What is your fiancée's favorite drink?

What one food item do you miss from your childhood?

What is your favorite dessert?

Please include any other comments you think would help us create your dream wedding.

Please note that rejecting "Next Day Clean Up" service will require the caterer to remove all rental equipment after dinner. Anything left behind "twinkle lights, glasses, plates, etc..." becomes the client's responsibility and must be returned the day after to avoid processing the security charge. It is also the client's responsibility to keep KatiLady informed of any changes or requests within 30 days of the event. We thank you for your time and are honored to be chosen to handle your event!

Where did you hear about us?

www.katilady.com opsmgr@katilady.com kati@katilady.com 340.693.8500